

GAVILAN COLLEGE CURRICULUM MEETING
Monday, October 10, 2011
3:00 – 4:30 p.m., BU 119

MINUTES

In Attendance: S. Carr, S. Dodd, B. Donovan, S. Lawrence, M. Machado, J. Maringer, R. Morales, J. Olivas, G. Ramirez, K. Rose, M. Sanidad, R. Sharboneau, E. Venable, E. Talavera (recorder)

Guests: S. Alvarez, M. Bumgarner, P. Henrickson, J. Lawton-Haehl, T. Newman

I. Call to Order

The meeting was called to order at 3:04 pm.

II. Agenda Adjustments

None.

III. Approval of Consent Agenda

1. Minutes of September 26, 2011
2. Textbook Update: SOC 21

MSC (M. Sanidad/R. Sharboneau) Vote: unanimous

IV. Curriculum

A. New Business

1. NEW COURSE PROPOSAL – FIRST READING

- a. AH 743 Healthier Living Through Tobacco Cessation
This is a course to institutionalize this service. Goal is to educate students and community on the effects of smoking and other healthier alternatives to smoking.

MSC (R. Sharboneau/M. Sanidad) Vote: unanimous

2. NEW COURSE PROPOSAL – SECOND READING

- a. WTRM 101 Introduction to Water/Wastewater Technology
First five of seven core courses in certificate. Question about transferable numbers (100s) and if the courses transfer to higher education school was raised. The language cannot say *may be transferable*. Jesse will try to contact Palomar about transferability. Bonnie Donovan needs to know ASAP because of scheduling. Will either be a 101 or 201.

MSC (M. Sanidad/M. Morales) Vote: unanimous

- b. WTRM 102 Beginning Water/Wastewater/Distribution Math

One of the basic core courses.

MSC (M. Sanidad/J. Maringer) Vote: unanimous

c.WTRM 103 Introduction to Electrical and Instrumentation Processes

Part of certificate program. No prerequisites.

MSC (G. Ramirez/J. Maringer) Vote: unanimous

d.WTRM 104 Motors, Pumps – Operation and Maintenance

MSC (G. Ramirez/M. Sanidad) Vote: unanimous

e.WTRM 105 Water Distribution 1

MSC (S. Lawrence/M. Sanidad) Vote: unanimous

3. MODIFICATIONS TO EXISTING COURSES – FORM C

a.ACCT 103 General Office Accounting

Class is being taught at a higher level than what curriculum had so needed updating.

MSC (M. Sanidad/J. Maringer) Vote: unanimous

b.CD 30A Practicum I: Early Childhood Field Experience

Align with state updates, adding prerequisites of core courses. Change Short Title to *Student Teaching 1 and 2*.

c.CD 30B Practicum II: Advanced Early Childhood Field Experience

Committee agreed to vote on items a and b together.

MSC (M. Machado/S. Lawrence) Vote: unanimous

d.THEA 11 Dance and Movement for the Theatre

Course currently listed as option for AA in Acting. Curriculum updated.

MSC (J. Maringer/S. Lawrence) Vote: unanimous

e.THEA 13B Theatre Appreciation

f.THEA 13C Theatre Appreciation

g.THEA 13D Theatre Appreciation

Change titles to *Actors Workshop*. A sequence where students perform a play each semester.

MSC (R. Morales/M. Sanidad) Vote: unanimous

h.WTRM 190 Cooperative Work Experience/Water

Adding this program to the work experience that will accompany the Water Management certificate.

MSC (S. Lawrence/J. Maringer) Vote: unanimous

V. Information-Discussion-and/or-Action

A. Criteria for Cultural Diversity Designation - Discussion

Susan Dodd went over the cultural diversity requirement policy passed by the Board of Trustees on 10/8/02. Discussion included the following: It is felt that we could use the language contained in this policy to help establish the criteria by which classes are evaluated as to if they do or do not fulfill this requirement. A question was raised as to when the Academic Senate will vote on the curriculum committee's recommendation last year to reduce the requirement from 2 to 1 class. Susan Dodd responded that it is scheduled to be brought to the full committee before the end of the semester.

Class content has to include some information which shows that Cultural Diversity is being covered. This goes beyond working with diverse students. The criteria need to be clearly defined in the curriculum. Drawing from the board policy, courses have to include some of the following information about: (1) cultures and subcultures, (2) cultural awareness, (3) cultural inclusiveness, (4) mutual respect among diverse peoples, and/or (5) familiarity with cultural development and their complexities.

We could say if a course meets three out of the five criteria then it qualifies as meeting the Cultural Diversity Designation. This makes it easier for the committee to evaluate if a class is or is not given this designation. Another way is to look at the SLOs and say, for example that at least one of the SLOs must meet one of the requirements. We could specify that two SLOs need to address two of the components, or one SLO needs to touch on two of the components. We could add the criteria into Area F on the curriculum forms, or right after checking whether or not the class meets the cultural diversity requirement (Yes or No), we could ask for more specific details, having a checklist of which one(s) it is addressing.

The curriculum technical review group will, taking the discussion into account, revise the curriculum form and bring it back to the committee for further input at the next meeting.

VI. Adjournment

At 4:01 pm by concensus.